

Rules & Regulations

1. The medium of instruction in our school is English and every pupil must speak English in the school campus. Every one should make a serious effort to speak English both inside and outside the class.
2. Student Evaluation Profile showing the application of the pupils and their results must be collected by the parents at the time of class PTM. It Must be duly signed and given back to the school.
3. No pupil who fails for two years in succession will be kept in the school.
4. The school uniform is compulsory on all class days and at school functions. Pupil must come to school neat and tidy.
5. Student must be punctual for class, those who have been absent or who come late will be admitted to the class only with the permission of the Principal.
6. Student should at all times show respect to the school authorities and the staff. They should be gentle and polite to their companions.
7. Students are not allowed to interview parents or visitors or to leave the school premises during school hours without the permission of the Principal.
8. Money should not be lent or borrowed or articles exchanged without permission.
9. It is forbidden to write or scribble on the walls, desks, throw paper in the class room or in any way damage the school property. Damages caused must be paid for at the discretion of the principal.
10. The school is not responsible for the goods lost. It is not advisable to bring valuables like expensive watches, ornaments of gold or any electronic gadgets.
11. If anyone brings valuables like Mobile phones, IPod, etc... it will be taken and will not be returned.
12. Irregular attendance, habitual idleness, neglect of homework, disobedience and disrespect towards members of the staff or bad moral influence justify dismissal. Pupils are responsible to the school authorities for their conduct both in and outside school
13. Attendance at official school functions like youth Festival, Childrens Day, Teachers Day, Independence Day, Republic Day, Annual Day etc...is compulsory.
14. Students are strictly forbidden to introduce any sort of comics, objectionable literature in to the school or to purchase any article of good from the unauthorized dealers, from the school premises.
15. We take all possible care for the safety of the children. In spite of all the diligent care we take, if any accident happens in the school premises the school will not be responsible for it.
16. The school authorities are not responsible for the safety of the pupil after school hours. Necessary arrangement should be made by the parents to take the children home after school hours.
17. Parents are requested not to enter any classroom. They are requested to contact the teachers during recess time, at the school office. Parents who seek information or want to make complaints should do so to the principal and not to the teachers.
18. All the communications to the parents will be done through SMS, Phone calls only in case of emergency.
19. Parents are encouraged to respect the teachers and management. Unmannerly behavior towards teachers not encouraged.
20. Parents are expected to co-operate in the working of the school by enforcing regularity, punctuality and discipline and taking a daily interest in their children's progress. They should daily check the diary of their child and parent app.
21. Pupils who have not paid the fees will not be permitted to sit in class or to write examinations.
22. Violation of the regulations or conduct not in keeping with the moral tone of the school will result in the dismissal of the pupil concerned.
23. All the fee receipts are to be kept till the end of the academic year.

We hope and pray that the children entrusted to our care will conduct themselves to the satisfaction of all concerned and go out of the school after a successful school career as god-fearing boys and girls useful to themselves, their parents and to their country.

Name of the Father : _____

Name of the Mother : _____

Signature with the date : _____

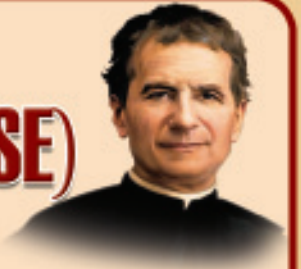
Signature with the date : _____

Registration No . 20 - 20



DON BOSCO SCHOOL (CBSE)

Carmel Nagar, Gunadala, VIJAYAWADA -520 004.
Ph : 0866 - 2450386, 7995314443



REGISTRATION FORM FOR ADMISSION INTO CLASS :

Basic Candidate Details	
1.	Admission Date
2.	Registration No.
3.	Class to which admission is sought
4.	Name of the candidate
5.	Date of Birth
6.	Gender
7.	Nationality
8.	Place of Birth
9.	Disability
10.	Blood Group
11.	Religion
12.	Aadhar No
13.	Mother Tongue
14.	Cast / Community / Category
15.	Marks Identification
16.	Present Address
17.	Permanent Address

CHILD

FATHER

MOTHER

Parent Details	Mother	Father
18.	Name	
19.	Email ID	
20.	Mobile No. / Whatsapp No.	
21.	Qualification	
22.	Occupation / Job	
	A. Govt	
	B. Private	
C. Other		
23.	Work Place Address	
24.	Monthly Income	
25.	Aadhar No.	

Academic Details of Past Three Years

Academic Year	School Name	Place	Medium	Syllabus

Sibling Details

Admission No.	Name	Class

Other Details

Is there any medical information about your ward which the school should be aware of	
Is this your First Child ?	
Applied for the Ward in any of the Previous Year?	
Year of Application	

Declaration

I/ We hereby certify that above information provided by me / us is correct and I/ we understand that if any part of the information is found to be incorrect or false, My/Our ward shall be automatically debarred from selection/admission process/admission cancelled without any correspondence in this regard. I/we also understand that the application/ registration/short listing does not guarantee admission of my ward. I/we accept the process of admission undertaken by the school and I/ we will abide by the decision of the school authorities. I/we accept that after submission of application form in school office, If this registration form and the supporting documents are found to be incomplete in any respect, this registration form will be rejected by the school authorities.

Date :

Place :

Signature of Mother

Signature of Father

Documents to be Attached

#	Certificates	Status
1.	Date of Birth Certificate (Mandatory) (Original for L.K.G. U.K.G & 1 st)	
2.	Aadhar Cards (Mandatory) - Child, Father, Mother	
3.	Passport size photos (Mandatory) - Child, Father, Mother (2 each)	
4.	T.C. Record Sheet (Mandatory for II and above classes)	
5.	Bonafide Certificate (Mandatory for UKG and above classes)	
6.	Previous Class Report Card (Mandatory for UKG and above classes)	
7.	Baptism Certificate (Only for Catholics)	
8.	Caste Certificate of the Child	
9.	Ration Card (Family)	
10.	Bank Details of Mother	

Declaration

If Our Son/Daughter Master / Miss.....is being admitted into class.....in Don Bosco School, Gunadala, Vijayawada - 04, We, the parents hereby undertake to extend full co-operation to the school authorities for the education of our son/Daughter and agree to the following:

1. We will not make any request to change the **DATE OF BIRTH** any time in future.
2. We will not make any request to change the **LANGUAGES** allotted.
3. We will **PAY ALL THE FEES** due to the school **REGULARLY** and **ON TIME** we will not ask for any fee concessions.
4. We are aware and agree for the increase of school fee a year by year on the existing fee structure.
5. Our child will be provided with all the text books, note books and other stationery items prescribed by the school.
6. Our child will be permitted to take part in all the curricular and co-curricular activities organized by the school and represent the school wherever he/she is selected for the different competitions.
7. We will attend all the parent teachers meetings regularly and respond promptly to all other directives from the school in order to help our child achieve his/her best.
8. We will ensure that our child comes to the school every day neat and tidy in the **Proper school uniform** prescribed by school
9. We will not apply for leave or permit our child to be absent from the school except for valid reasons with Leave Letter
10. We are aware that if any child is absent more than two continuous days, to meet the principal with any child in the office.
11. We are aware that if any child is absent 10 continuous days without proper permissions, admission will be cancelled.
12. We will come to the school whenever we may be called upon to discuss our child's performance or conduct or for any other purpose related to the education of our child.
13. We shall follow all the rules and regulations of the school, monitor the performance of our child, sign and return on time the answer scripts and Progress Report of our child, and all the other remarks written by the principal or teachers in the school Hand Book and parent app.
14. Our child will be permitted to repeat the same class if his/her attendance falls short of the required minimum.
15. We will abide by any disciplinary action initiated by the school authorities for any violations of rules and regulations of the school and civil code.
16. We will abide by the school rules and regulations and ensure that our child will strive to come up to the requisite standards expected of him/her in his/her conduct.

Name of the Father : _____

Name of the Mother : _____

Signature with the date : _____

Signature with the date: _____

Email: dbschoolgunadalacbse@gmail.com

Website: www.dbschoolgunadalacbse.org

Youtube : Don Bosco, Gunadala